



# Site Alteration Permit Application

<b>For use by Township</b>		<b>Permit Number:</b>
Application Received:	Receipt Number:	Letter of Credit Amount:
Approved by:		Date:
Permit Period Issue Date:		Expiry Date:
Comments:		

<b>A. Site Information</b>		
Building number, street name:	Unit number:	Lot/Con:
Municipality:	Postal Code:	Plan number/other description:
Anticipated Start Date:	Quantity of Fill in cubic metres:	

<b>B. Applicant Information</b>	Applicant is:	Owner	Authorized agent of owner
Last name:	First name:	Corporation or partnership:	
Street address:	Unit number:	Lot/con:	
Municipality:	Postal code:	Province:	Email:
Telephone number:	Fax:	Cell:	

<b>C. Owner (If different from Applicant)</b>			
Last name:	First name:	Corporation or partnership:	
Street address:	Unit number:	Lot/con:	
Municipality:	Postal code:	Province:	Email:
Telephone number:	Fax:	Cell:	

<b>D. Additional Information Required</b>
Placing or Removing of Fill m3:
Placing or Removing of Topsoil m3:
Alteration of Grade of Land m3:
Description of the Fill, including the source of the fill:
Site Plan:
Erosion and Sediment Control Plan and Design Report
Detailed Grading Plan
Work Schedule Date: Hours:
Proposed Haul Route: Number of Trucks per day:
Letter of Credit:



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## E. Declaration of applicant

I \_\_\_\_\_ agree to  
 \_\_\_\_\_  
 (print name)  
 to abide by By-Law #62-15 and the terms and conditions outlined herein to General Prohibitions and Regulations and the Requirements for Issuance of a Permit in the Township of Scugog.

I hereby grant the officers of the Township of Scugog and/or any person in the company of the officers permission to enter the site for the purpose of inspection for compliance with the conditions in this application and/or performing any work necessary to bring the site into compliance with said conditions.

\_\_\_\_\_ Date \_\_\_\_\_ Signature of applicant

### INFORMATION:

Approval of this application for Site Alteration shall be based on conformance to the Township of Scugog's By-law #62-15.

This application shall be considered approved and shall act as the Site Alteration Permit only when signed by an authorized member of the Public Works Department indicating approval of the alteration of grade as per the information supplied in this application, with amendments as necessary. Any proposed modifications to an existing approved Site Alteration application must be reviewed and approved by the Public Works Department staff prior to implementation.

Any physical modifications made to the infill elements deemed to be significantly different from the approved application or which contravene By-law #62-15 shall invalidate this permit.

Invalidation of the permit will require the applicant to re-apply for a new permit, and/or will require removal of all fill elements from the public right-of-way. The Director of Public Works has the right to remove fill elements from the public right-of-way which differ from the approved application and/or pose a safety hazard to the patrons and/or the general public.

**This application and permit shall only be valid within the permit period as noted to a maximum of one (1) year.**